

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, December 3, 2013

The Jefferson County Highway Committee met on Tuesday, December 3, 2013, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Glen Borland; George Jaeckel; Blane Poulson; Al Counsell

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
John Molinaro, County Board Chairman
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Brian Udovich, Highway Department
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the November 6, 2013 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Poulson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH C (Hoopen Road – US 12) – Project is complete

CTH N (CTH B – CTH E) – All work for 2013 is complete

CTH E (CTH P – I94) – Project is complete

CTH P (CTH E – Ixonia) – Project is complete

- **General Maintenance**

Crews completed all remaining small projects for townships

Crews are installing snow fence

Crews are completing various signing repair work

Crews are completing guardrail/bridge repairs at various locations

Crews are preparing trucks for winter maintenance

- **Winter Maintenance**

- **Office/Shop**

Shop is preparing trucks for winter season

OLD BUSINESS

8a. Update on highway facility design

Commissioner Kern reported that the plan design will go before the City of Jefferson next Wednesday. He went through the latest facility design and site plan with the Committee and answered questions. No Motion.

NEW BUSINESS

9a. Review bids for chip spreader

Commissioner Kern stated that due to the chip spreader being a unique piece of equipment and that they are in very limited production, there was only one bid received from Aring Equipment, for an Etnyre in the amount of \$240,540.00. He discussed the option of trade and answered questions from the Committee.

It was moved by Mr. Poulson and seconded by Mr. Borland to approve the bid for the chip spreader from Aring Equipment for \$240,540.00, and leave the trade option open to management staff decision.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Poulson, Counsell
NOES: None
ABSENT: None
ABSTAIN: None

9b. Review bids for shop truck – service body

Commissioner Kern discussed the error regarding the Casper’s Truck Equipment bid that was submitted in November. The bid did not include the hydraulic driven jump starter unit. Instead of pulling their bid, Casper’s Truck Equipment will honor their price of \$59,170.00 as quoted, and will include the Goodall 11-807 Start All hydraulic driven jump starter unit. This error will be a \$16,130.00 savings to the County.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to accept the bid from Casper’s Truck Equipment for \$59,170.00 for the service body for the shop truck, a Knapheide 6132DLR-44KJ.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Poulson, Counsell
NOES: None
ABSENT: None
ABSTAIN: None

9c. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee regarding current operations. He discussed an anti-icing test route starting on County highways. Previously only used on bridges, this will be an experiment to see how it works on County highways as a salt saving option and environment friendly opportunity. It will be used during light snow events without rain. Questions were answered. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	11/22/13	\$ 154,513.82
BILLS:	12/03/13	\$ 120,563.31
COMMITTEE:	OCTOBER	\$ <u>324.16</u>
TOTALS:		\$ 275,401.29

It was moved by Mr. Counsell and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Borland, Jaeckel, Poulson, Counsell
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Counsell and seconded by Mr. Jaeckel to adjourn at 8:50 a.m.

Carried by the following roll call:

- AYES: Buchanan, Borland, Jaeckel, Poulson, Counsell
- NOES: None
- ABSENT: None
- ABSTAIN: None

Approval: _____

Al Counsell, Secretary