

Jefferson County Board Committee Minutes

August 13, 2013

Infrastructure Committee

1. **Call to order**

Meeting called to order by Supervisor Reese at 6:17 p.m.

2. **Roll call of Committee Members**

Richard Jones, Russell Kutz, Don Reese and Dick Schultz. Rick Kuhlman – Excused.

Others Present: Ben Wehmeier – County Administrator; John Molinaro – County Board Chairman; Tammie Jaeger – Administrative Secretary; Phil Ristow – Corporation Counsel; Lydia Statz – Reporter, Jefferson Daily Union; Bill Kern – Highway Commissioner; Brian Lamers – Finance Director; Chief Jeffrey Parker; Supervisor Paul Babcock; Ron Bernhagen – GMA Engineers; Sheriff Paul Milbrath; Supervisor Ed Morse.

3. **Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda, revised on August 12, 2013, was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment**

None

6. **Approval of the August 7, 2013 Infrastructure Committee meeting minutes**

Motion made by Supervisor Schultz; Second by Supervisor Kutz to approve the August 7, 2013 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).

7. **Communications**

- Revised Resolution “Authorization to contract for professional services for the construction of a new highway facility
- Resolution #1 – Award Sheriff’s Annex repair contract
- Resolution #2 – Award Sheriff’s Annex repair contract

8. **Discussion and possible action to review bid results and make recommendation to the County Board to award contract for Sheriff Annex building project**

Two versions of a resolution were provided for the committee to review. Ben Wehmeier discussed the Sheriff Annex building project bids. The bids came in over budget. The Finance Committee met to discuss a Contingency Fund transfer and approved a transfer to cover the base bid plus AB-02(Wall Reinforcement) in the amount of 335,800.

Ron Bernhagen from GMA Engineers discussed the problems with the building and explained why the alternate bids should be considered. Alternate Bids AB-01 – Drain Tile System, AB-02 Wall Reinforcement and AB-03 New Windows were discussed.

Motion made by Supervisor Schultz; Second by Supervisor Jones to award the contract to J.H. Findorff & Sons, Inc. for the base amount of \$332,000 plus \$3,800 for Alternative Bid AB-02 for a total of \$335,800.

Motion made by Supervisor Reese; Second by Supervisor Schultz to recommend that the Finance Committee fund Alternate Bids AB-01 and AB-03 and authorize the County Administrator to approve change orders accepting Alternate Bids AB-01 and AB-03 for a total amount of \$58,800. Ayes-All (Motion Carried).

9. **Discussion and possible action on highway facility planning and development**

A draft resolution was included in the County Board packet along with a site plan drawing for the highway facility development for the committee to review.

Motion made by Supervisor Jones; Second by Supervisor Kutz to forward this resolution to the County Board for their consideration. Ayes-All (Motion Carried).

10. **Potential items for future Committee meetings**

- Approval of the August 13, 2013 Committee meeting minutes
- Status report on the courthouse security entrance project
- Discussion and possible action on trees in the MIS parking lot.

11. **Set tentative next committee meeting time and date:**

September 4, 2013

12. **Adjourn**

Supervisor Schultz made a motion to adjourn; Second by Supervisor Jones at 6:51 p.m. Ayes – All (Motion Carried).