

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE  
320 S. MAIN ST., JEFFERSON, WI 53549  
8:30 A.M. ON MONDAY, FEBRUARY 25, 2013**

**1. Call to Order**

The meeting was called to order by Chairman Nass at 8:30 a.m.

**2. Roll Call**

Nass, David, Reese, Rinard and Jaeckel were present. Also present were John Molinaro, County Board Chair and Jim Mode, County Board Vice-Chair; Patricia Cicero of the Land and Water Conservation Department; and Rob Klotz, Michelle Staff and Deb Magritz from the Zoning Department.

**3. Certification of Compliance with Open Meetings Law Requirements**

Reese verified that the meeting was being held in compliance with open meetings law requirements.

**4. Review of Agenda**

No changes were proposed to the agenda.

**5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**

There was no public comment.

**6. Approval of January 28, February 19 and February 21 Meeting Minutes**

Motion by Reese, seconded by Jaeckel to approve the January 28 minutes as presented. Motion carried on a voice vote with no objection. Motion by Reese, seconded by Rinard to approve the February 19 minutes as presented. Motion carried on a voice vote with no objection but with Jaeckel abstaining. Motion by Rinard, seconded by Jaeckel to approve the February 21 minutes as presented. Motion carried on a voice vote with no objection but with Reese abstaining.

**7. Review and Possible Decision Regarding a Plat for the 2013 Addition to Rock River Cemetery, Town of Jefferson**

Klotz explained the original plat and its revision. Reese read aloud the draft resolution proposed to be sent to County Board. Motion by Reese, seconded by Jaeckel to approve the draft and send it to County Board; motion carried on a voice vote with no objection.

***PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:***

**8. Decisions on Petitions Presented in Public Hearing on February 21, 2013**

**APPROVED WITH CONDITIONS** R3625A-13 on a motion by Reese, seconded by Jaeckel & **APPROVED WITH CONDITIONS** CU1729-13 on a motion by Nass, seconded by Jaeckel, both for Joseph & Barbara Jones, Town of Oakland; both motions carried on voice votes with no objection.

**APPROVED WITH CONDITIONS** R3626A-13 – Ernest & Karen Bankert, Town of Concord on a motion by Reese, seconded by David; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** R3627A-13 – Maria Cerroni Trust (LE), Town of Farmington on a motion by Reese, seconded by Jaeckel; motion carried on a voice vote with no objection.

**POSTPONED ACTION ON R3628A13-** Fay Jean Toebe Trust, Town of Farmington on a motion by Reese, seconded by Jaeckel; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS CU1730-13** – Jaeckel Land LLC and JGB Land Trust, Town of Hebron on a motion by Nass, seconded by Reese; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS CU1724-13** – Pond Hill Dairy, Town of Koshkonong on a motion by Reese, seconded by Jaeckel; motion carried on a roll call vote with Reese, Nass, Jaeckel, Rinard and David in favor.

**9. Possible Future Funding of Legal Assistance for Zoning Violations**

Molinaro reported the departure of a Child Support/Corporation Counsel Office employee who may have been of assistance, but also said that the position will be posted. When filled, it is expected that the position may work on Zoning issues one day a week. However, this position may not be available for Zoning Department work in 2014.

**10. Discussion and Possible Decision on Time Limits for Approved Conditional Uses and Revocation Process for Conditional Use Permits, as a Condition of a CUP and/or as an Ordinance Amendment**

Klotz will write up a draft ordinance amendment for future consideration.

**11. Kennel Definitions Alternative (if Any) for High Density R-1, R-2 and Community**

Klotz will speak on this topic when he addresses the Towns' Association on February 26.

**12. Alternative Use of Barns List**

We will keep this on the agenda; there is nothing new to report.

**13. Future Agenda Items**

The Committee would like a report back from Klotz regarding the Towns' Association meeting.

**14. Upcoming Meeting Dates**

March 18, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

March 21, 7:00 p.m. – Public Hearing in Courthouse Room 205

March 25, 8:30 a.m. – Decision Meeting in Courthouse Room 203

April 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203 - **NASS WILL BE ABSENT**

April 18, 7:00 p.m. – Public Hearing in Courthouse Room 205 – **NASS WILL BE ABSENT**

April 29, 8:30 p.m. – Decision Meeting in Courthouse Room 203 – **NASS WILL BE ABSENT**

**15. Adjourn**

Motion by Reese, seconded by Jaeckel to adjourn the meeting at 9:43 a.m. Motion carried on a voice vote with no objection.

**Don Reese, Secretary**