

## MEETING OF THE COUNTRYSIDE HOME BOARD OF TRUSTEES

February 15, 2008

The meeting was called to order by Mrs. Pam Rogers, Chairperson. Board of Trustees members present were Mrs. Julie Nelson, Mr. George Jaeckel, Mr. Richard Meier and Mrs. Barbara van Lieshout.

Mrs. Earlene Ronk, Administrator was also present.

Chairperson Rogers stated that this meeting is in compliance with the Open Meeting Law and the Trustees have approved the agenda as presented.

No public comment.

Mrs. Nelson moved that the minutes of the January 18, 2008 Board of Trustees Meeting. Seconded by Mr. Jaeckel and approved with Mrs. Rogers and Mr. Meier abstaining.

A thank you letter from a resident's family was shared with the Trustees.

Report from Director of Nursing: Mrs. Ronk reviewed this report. We continue to work on pain management, restorative nursing and wound care.

The Trustees reviewed the By-Laws and approved a draft which will be sent to Corporation Counsel for review. The Trustees will vote on final approval of the revised By-law at their March 2008 meeting.

A discussion on review of the vouchers was held. The Trustees determined that they will continue to review all bills incurred on behalf of Countryside Home. The administrator will continue to have the authority to approve all payment of bills and a report will be presented to the Trustees at each meeting.

Report from Administrator: No pending HR issues at this time.

Mrs. Ronk updated the Trustees on the roof trusses issue. Mr. Ristow continues to work with Peter Weston to come up with a solution.

Mentioned the snow storm of February 6 and how the staff on duty did a great job by working a double shift to give us coverage. Mrs. Rogers asked that Mrs. Ronk convey the Trustees thanks to the staff for a job well done.

A table top exercise will be held at the facility on February 19 to review our disaster plan.

The Wisconsin Association of County Homes (WACH) needed a new representative to be part of a group that meets with the Division of Quality Assurance and Mrs. Ronk was asked to fill that position.

Report from Chairperson: None

Mrs. van Lieshout moved that the following vouchers be reviewed:

January 7, 2008	1 – 7	\$13,852.98
January 14, 2008	8 – 13	\$17,114.42
January 21, 2008	14 – 19	\$18,271.34
January 28, 2008	20 – 26	\$ 9,101.65
January 2008 A	27 – 86	\$26,108.81
January 2008 B	87 – 98	\$52,860.71

Seconded by Mr. Meier and approved.

Miscellaneous

The Trustees received copies of the Resident, Family and Staff Satisfaction Surveys done in December 2006.

Mrs. Rogers moved that the meeting be adjourned and the next Board of Trustee meeting be held at 8:30 a.m. on March 21, 2008 in the community room at Countryside Home. Seconded by Mr. Jaeckel and approved.

Cathy Rueth  
Administrative Secretary