

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Wednesday, November 5, 2008**

The Jefferson County Highway Committee met on Wednesday, November 5, 2008, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Robert Yachinich; John Molinaro

Members absent: Blane Poulson; Glen Borland

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
Sharon Schmeling, County Board Chairperson  
Ann Jenswold, Highway Account Clerk  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the October 1, 2008 meeting, having been distributed in advance, it was moved by Mr. Yachinich and seconded by Mr. Molinaro to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro

NOES: None

ABSENT: Poulson, Borland

ABSTAIN: None

**CORRESPONDENCE:**

- Kjohnson Engineers – Bridge Inspections

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- None

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project Work**

CTH "G" (STH 89 – STH 19)

Paving work is in progress, project paving will be completed in 2009

Utility pole removal and re-work still in progress

CTH "X" (CTH B – Watertown)

Project is complete.

CTH "D" (STH 106 – US 18)

Project is complete.

CTH "A" (US 18 – London Road)

Project is complete.

CTH "M" (US 12 – CTH N)

Project is complete.

I94 Paving Work – Contract Project

Project is nearly complete.

Town Projects

Paving projects are all completed.

- **Maintenance work**

General Maintenance

Crews busy mowing and working on shouldering maintenance and repairs.

Winter Maintenance

Preparing roadways and equipment for winter

**OLD BUSINESS**

**8a. Discuss Highway Department 2009 Budget and impact of budget amendments.**

The Committee discussed the amendments affecting the Highway Department: Furloughs in the amount \$350,000.00 would affect the county as a whole resulting in 2 ½ days off per employee. Non-recommended amendments by the Finance Committee were also discussed by the Committee. No motion made.

**NEW BUSINESS**

**9a. Review 2008 monthly financial account summary.**

The Commissioner discussed the financial status of the department and engaged the committee on discussion and questions. No motion made.

**10. Highway Operations Report**

The Commissioner’s Operation Report was discussed with the Committee and questions were answered. The Committee will take a tour of sites on CTH “M”; “D”; “A”, and “G”. No motion made.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	10/09/08	\$169,274.00
BILLS:	10/15/08	178,197.23
BILLS:	10/23/08	130,842.32
BILLS:	11/05/08	384,658.48
COMMITTEE:	SEPTEMBER	<u>273.82</u>
TOTALS:		\$863,245.85

It was moved by Mr. Molinaro and seconded by Mr. Yachinich that the bills are allowed as reviewed.

- Carried by the following roll call:  
AYES: Buchanan, Yachinich, Molinaro  
NOES: None  
ABSENT: Poulson, Borland  
ABSTAIN: None

Upon review and voucher approval, the committee then went on the 2008 highway construction project tours at 9:00 a.m.

The next Highway Committee meeting will be held on December 3, 2008, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Yachinich and seconded by Mr. Molinaro to adjourn at 10:35 a.m.

- Carried by the following roll call:  
AYES: Buchanan, Yachinich, Molinaro  
NOES: None  
ABSENT: Poulson, Borland  
ABSTAIN: None

Approval: \_\_\_\_\_  
Blane Poulson, Secretary