

Infrastructure Committee

AGENDA

Jefferson County Courthouse
320 S. Main Street, Room 202
Jefferson, WI 53549

May 1, 2013

Immediately following joint meeting with Highway Committee

Committee Members

Richard Jones, Rick Kuhlman, Vice Chair, Russell Kutz, Don Reese, Chair, Dick Schultz, Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the April 10, 2013 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on options for security of the public website
9. Discussion and possible action on bids for architectural engineering for main Highway Facility
10. Review and possible action on proposals from architectural and engineering firms on the final building design; site plan; and construction oversight services for the Highway Department's satellite facilities in Lake Mills and Concord
11. Discussion and possible action on construction management contracts bids
12. Discuss Request for Proposal (RFP) information seeking proposals from contractors on the demolition of the 'Old Countryside Home' buildings
13. Status report on courthouse bathroom remodeling project
14. Status report on the courthouse security entrance project
15. Discussion and possible action on Sheriff Annex Building bids on the RFP
16. Discussion of courthouse drop box
17. Potential items for the Committee's next meeting
18. Set tentative next committee meeting time and date
19. Adjourn

2013		
June 5 th	July 3 rd	October 2 nd
	August 7 th	November 6 th
	September 4 th	December 4 th

All meetings in Room 112 at 8:30 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

A quorum of the members of Land and Water Conservation Committee and the Highway Committee may attend this meeting. No action will be taken by these two Committees.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

**Jefferson County Board
Committee Minutes**

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**April 10, 2013
Infrastructure Committee**

1. Call to order

Meeting called to order by Supervisor Reese at 11:55 a.m.

2. Roll call of Committee Members

Richard Jones, Rick Kuhlman, Russell Kutz, Don Reese and Dick Schultz.

Others Present: Phil Ristow – Corporation Counsel; John Molinaro – County Board Chairman; Tammie Jaeger – Administrative Secretary; Lydia Statz – Reporter, Jefferson Daily Union; Sheriff Paul Milbrath; Mark Miller – Maintenance Director; Supervisor Jim Mode; Chief Jeffrey Parker; Brian Lamers – Finance Director.

3. Certification of compliance with the Open Meetings Law

Administration staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment

None

6. Approval of the March 26, 2013 Infrastructure Committee meeting minutes

Motion made by Supervisor Jones; Second by Supervisor Schultz to approve the March 26, 2013 Infrastructure Committee meeting minutes as corrected. Ayes-All (Motion Carried).

7. Communications

None

8. Status report on courthouse bathroom remodeling project

Mark Miller reported that the bathroom remodeling project was started on April 1st and everything was going well. It is estimated that the project should be completed by the end of May. No action taken.

9. Discussion and possible action on Sheriff Annex Building engineering services & construction management proposals to repair the building

Mark Miller explained that RFP's for the Sheriff Annex building engineering services & construction management were issued. The deadline for proposals is April 19th. No action taken.

10. Discussion and possible action on advantages of construction management contracts

Phil Ristow discussed hiring a construction manager. If the Committee decides to hire a construction manager, they would want to have them on board during the planning process. The Committee discussed whether or not the cost of hiring a construction manager would save them enough money. The committee discussed the advantages of hiring a construction manager. The Committee directed Phil Ristow to issue an RFP for the construction management contract as soon as possible.

Motion made by Supervisor Kuhlman; Second by Supervisor Kutz to issue an RFP for a construction management contract for the Jefferson County main highway facility. Ayes-All (Motion Carried)

11. Closed session per Wisconsin State Statutes §19.85(1)(e) and -(g) to discuss negotiations concerning the purchase of public property and conferring with legal counsel

The Committee did not go into closed session.

12. Potential items for the Committee's next meeting

- Approval of the April 10, 2013 Committee meeting minutes
- Status report on courthouse bathroom remodeling project
- Discussion and possible action on the bids for Sheriff Annex Building construction project
- Discussion and possible action on the bids for construction management contract for the highway main facility
- Status report on the courthouse security entrance project

13. Set tentative next committee meeting time and date:

May 1, 2013 at 8:30 a.m. Joint meeting with Highway committee (Room 202)

May 1, 2013 regular meeting immediately following the joint committee meeting (Room 202)

14. Adjourn

Supervisor Kuhlman made a motion to adjourn; Second by Supervisor Jones at 12:23 p.m. Ayes - All (Motion Carried).

#8

Website is hacked

By Steve Sharp steves@wdtimes.com | Posted: Friday, April 26, 2013 11:40 am

JEFFERSON -- A Jefferson County information technology official said this morning the county's website should be back up and running at full strength by the close of the workday today at 4:30 p.m. The site was disabled by hackers Thursday morning.

According to Jefferson County Information Technology Manager Roland Welch, the county's website was hacked and damaged by what is believed to be an Italian entity known as "Hacked by Nob0dy" at approximately 8:45 a.m. Thursday. The county discovered the hacking at about 9 a.m. Thursday.

"The hackers left a message saying who they were and we shut our site down and called our security guy immediately," Welch said. "Our consultant said the IP address for the hackers was from Italy, but that is the last bread crumb we have on this."

Welch called the occurrence, "just mischievous nonsense."

"They deleted all of our stuff," he said. "We have stripped the site to the bare essentials for now. We will have it back up later today. A few links won't work today but we will get it fixed."

Welch said the city of Eau Claire and various non-profit groups worldwide have been hacked recently by the Italian group that is to blame for the Jefferson County incident.

"They didn't take any financial data, there was no HIPPA data that they took. This is just something that everyone concludes is the work of a faceless army," Welch said.

Welch said the only damage that has been done to the county comes in terms of the time it takes to get the site up and running and the inconvenience to county staff and the public.

"In my opinion, it's a time-waster and silliness," he said. "It's not the end of the world. There's no confidential information that has been lost, it's just a pain."

Welch said if anyone needs information this afternoon from the county, they may call 674-7101.

He added there will be a county committee meeting next week in which he will be asking if the county can outsource maintenance of the county website.

"We can't be wasting our time dealing with this baseless activity," he said.



**GUNNAR MALM & ASSOC INC
CONSULTING ENGINEERS**

6402 Odana Road
Madison, WI 53719

January 18, 2013

Mr. Mark Miller, Maintenance Manager
Jefferson County Central Services
320 S. Main St.
Jefferson, WI, 53549

RE: Jefferson Co. Sheriff's Annex Masonry Restoration – Engineering & Construction Administration Services

Dear Mr. Miller,

GMA is providing the following proposal for Engineering, Construction Documents, and Construction Administration services of the Jefferson County Sheriff's Annex Building work. Per the initial scope described in the Conditions Report dated September 18, 2012, the services will include the following:

- Development of construction drawing plans, elevations, details, sections and specifications for:
 - Wall bracing / shoring plans & details with schematic locations and building loads
 - Masonry restoration, air vapor barrier detailing, exterior cladding, flashing detailing
 - Construction products selection included in specifications

- Project Construction Administration
 - Conducting construction meetings; Pre-construction and bi-weekly progress meetings. The taking and distribution of written meeting minutes
 - Product submittal review
 - Phasing approval and coordination
 - Contractor's construction schedule review
 - Shoring design approval, supplemental shoring as required during construction.
 - Construction Inspections with written reports with photos noting observed construction progress.
 - Review of independent testing reports
 - Review of Contractors invoicing

The fee for this report will be \$23,960.00. All mileage, reimbursable and printing expenses are included in this fee.

- The following services are not included in this proposal, with these items paid for by Jefferson County (unless noted otherwise):
 - Mason Contracting services during GMA investigative phase, to expose hidden components.
 - Laboratory services to identify the type of white exterior coating on building, analyze the coating for lead content, bond strength pull off testing of existing coating.
 - Engineered design of required shoring. (Contractor to include in Project Bid)

If this proposal is acceptable please sign where indicated below. We look forward to working with you on this project.

Ronald A Bernhagen

Agent for Jefferson County

Date