



Farmland Conservation Easement Commission Agenda

**Jefferson County Courthouse, Room 203
320 S. Main St.
Jefferson, WI 53549**

Monday, July 8, 2013 12:30 pm

Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance With Open Meetings Law Requirement
4. Review of Agenda
5. Public Comment
6. Communications
7. Review & Approval of the June 10, 2013 meeting minutes
8. Discussion on interest forms received for the PACE program
 - a. Roger Lehman – Town of Oakland
 - b. Clifford Haberman – Town of Milford
 - c. Gary & Mary Kunz Trust – Town of Koshkonong
 - d. Wayne E. McDermott – Town of Sullivan/Village of Sullivan
9. Discussion and possible action on 2011 PACE applications
 - a. Dale Neupert, Town of Waterloo
 - b. Greg Wilke, Town of Waterloo
10. Jefferson County Land and Water Conservation Report on Baseline Documentation for Easements.
11. Discussion on Possible Funding Sources for the PACE program
12. Discussion on farmer market events, County Fair and summer event at the Lea Farm
13. Future Meeting Dates
 - a. August 12, 2013 at 12:30 pm in Room 203
 - b. September 9, 2013 at 12:30pm in Room 203
 - c. October 5th, 2013 at 11:00 to 3:00 Preservation Celebration Event at Lea's Farm
 - d. October 14th, 2013 at 12:30 pm in Room 203
14. Suggestions for the Next Agenda
15. Adjourn

***The Commission may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Minutes of the Farmland Conservation Easement Commission Meeting

Jefferson County Courthouse, Room 203
320 S. Main St.
Jefferson, WI 53549

Monday, June 10, 12:30 pm

Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass and Blane Poulson.

1. Call to Order
The meeting was called to order by Chairperson Burlingham at 12:35 pm.
2. Roll Call
Commission members present included Hadler, Burlingham, John Molinaro (ex-officio), Nass and Rinard. Member absent was Poulson. County staff present was Michelle Staff (Zoning Department), Phil Ristow (Corporation Counsel) and Gerry Kokkonen (Land and Water Conservation Department.)
3. Certification of Compliance With Open Meetings Law Requirements
Burlingham and Staff verified that the meeting was being held in compliance with open meetings law requirements.
4. Review of Agenda
No changes were proposed to the agenda.
5. Public Comment
No public comment.
6. Communications
Molinaro stated that the Stewardship funds from the DNR will be used for easements but then will require public access.

Burlingham stated that there are many Farm Bureau events such as Farm Bureau at the County Fair on July 13. The State Farm Bureau District 1 policy meeting is on August 8 at 7 pm at the Machine Shed Restaurant in Pewaukee. The Jefferson County Farm Bureau annual meeting is December 22 at the Plattdeuscher Hall.

Daphne Holterman won the Wisconsin Ag Women Summit award this year.

7. Review & Approval of the May 13, 2013 Minutes
Motion made by Hadler, seconded by Burlingham to approve the April 4, 2013 minutes. **Motion** carried on a voice vote with no objection.

Motion made by Hadler, seconded by Burlingham to approve the April 22, 2013 minutes. Motion carried on a voice vote with no objection.

Motion made by Hadler, seconded by Burlingham to approve the May 13, 2013 minutes. Motion carried on a voice vote with no objection.

Motion made by Nass, seconded by Burlingham to approve the May 13, 2013 regular meeting minutes. Motion carried on a voice vote with no objection.

8. Discussion on interest forms received for the PACE program
 - a. Roger Lehmann
On hold until concerns are addressed by Lehmann. Burlingham has sent Lehmann a letter of those concerns.
 - b. Clifford Haberman
Burlingham called Haberman, when he stated to her that he was still interested in the program but was not concerned about length of time, may have to wait.
 - c. Gary & Mary Kunz
Staff indicated that the application came in the mail and she was not in touch with the Kunzs. Burlingham stated that she will contact them to see their level of interest.
9. Discussion and Possible Action on 2011 PACE Applications
Ristow talked to Neupert and Natural Heritage Land Trust about the new easement language required by NRCS. Burlingham stated that the second appraisal should be completed this week or the next. Once we receive the updated appraisal, we will forward it to NRCS.

Wilke has not completed his manure runoff project to be complaint with NRCS standards. In addition, the appraisal will need to be updated.
10. Jefferson County LWCD update on Baseline Documentation for easements
Kokkonen gave an update on the baseline document handout. Neupert's is completed. Kokkonen is working on Miller's and Burlingham's baseline reports for previously approved donated easements. Kokkonen has developed an annual inspection report for each of the easements that will be inspected yearly.
11. Easement Donation from Rodell Lea, Town of Oakland
Lea stated that he would like to wait to donate until he finds the status of a neighboring property that is being sold. Burlingham said that we will remove this agenda item until Lea would like to be put back on.
12. Discussion on Possible Funding Sources for the PACE Program
As stated earlier, there may be some DNR funding of easements but that would require the property owner to allow public access on the property.

Nass suggested that the Commission request a line item in the budget for monies to purchase easements. Motion by Nass, second by Rinard, to ask for \$50,000 as a line item for the PACE Program to purchase easements. Motion carried on a voice vote with no objection.
13. Discussion on possible farmers' market events, County Fair and summer event at the Lea farm
Burlingham updated the Commission on the farmers' market event that took place on May 25th. The next event will be June 22nd with Hadler and Molinaro participating from 8 am to noon. At the Jefferson County Fair, the Commission

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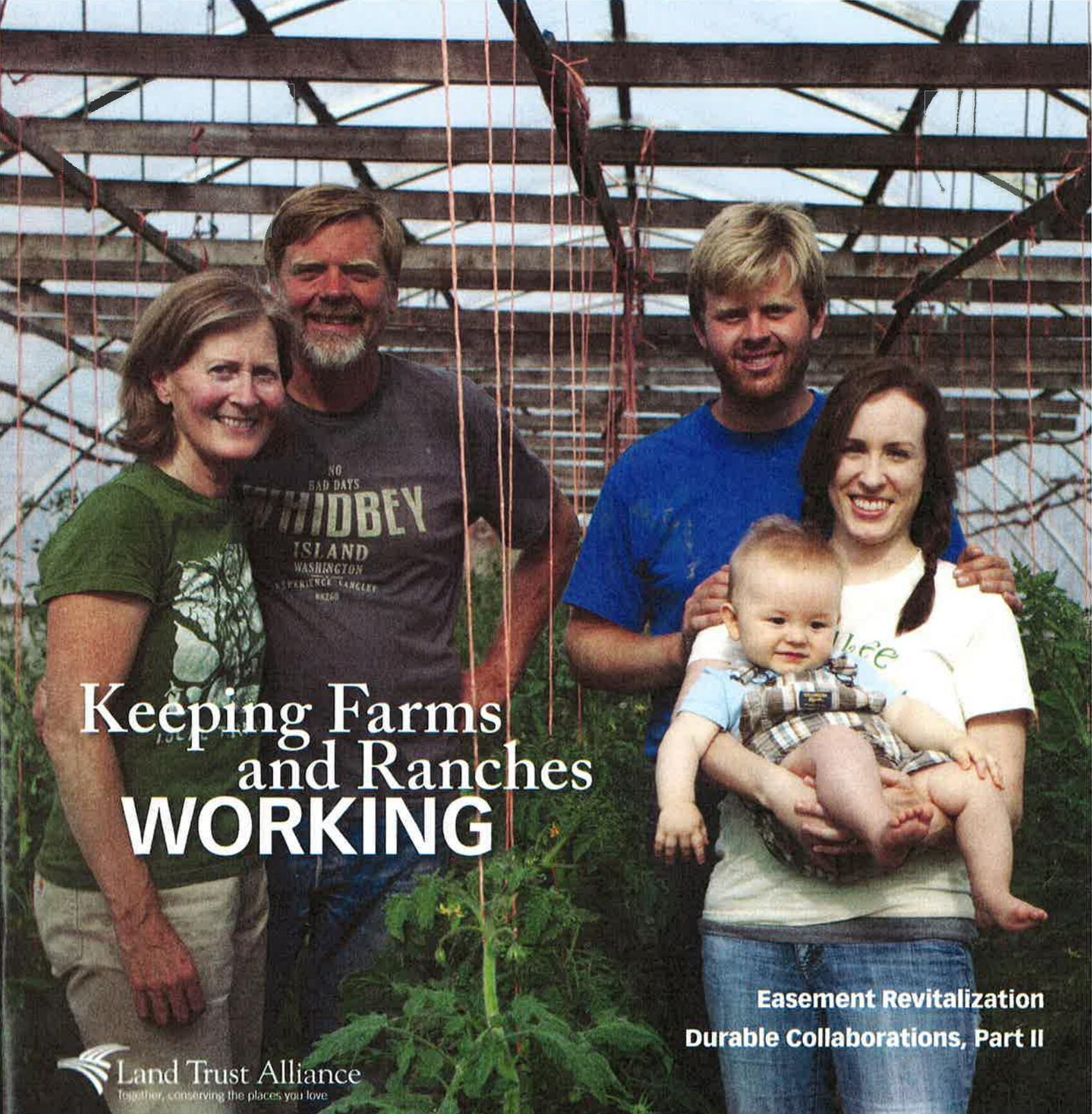
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Jefferson County Farmland Conservation Easement Program Interest Form



Please complete the following form if you might be interested participating in the voluntary Jefferson County Farmland Conservation Donated Easement Program or Purchase of Agricultural Conservation Easements Program (PACE). Completion of this form in no way commits you to donating or selling your development rights.

Please send or drop off a completed form to the Jefferson County Zoning and Planning Department, Room 201 in the Jefferson County Courthouse, 320 S. Main St., Jefferson, WI 53549.

Please fill out as much of the following information as possible. You will be contacted by the Farmland Conservation Easement Commission, which oversees Farmland Conservation Easement Program, to discuss your interest in the program and to go over the specific features of your land.

Name: Wayne E. McDermott *Wayne E. McDermott*

Telephone #: 239-229-4834

Mailing Address: 6720 Cadet Avenue
Fort Myers, FL 33905

Location of Property: 200 Main Street, Sullivan, WI 53178

Size of Farm: Approx. 260 Acres

E-mail Address: wemmc@centurylink.net

Circle area of interest: Donated Easement PACE Program **Both**

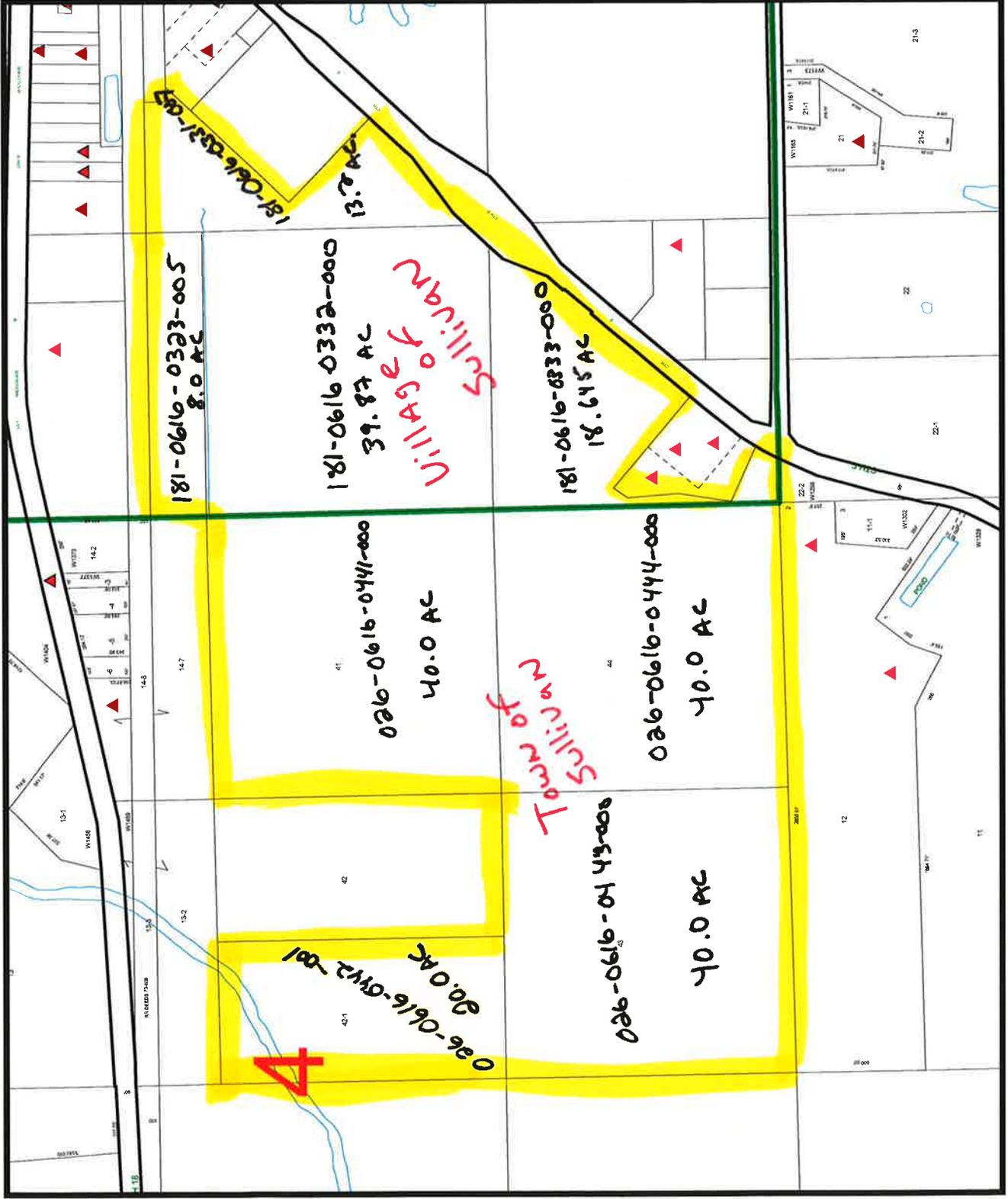
Please return this form to the Jefferson County Zoning and Planning Department, 320 S. Main St. Room 201, Jefferson, WI, 53549.

If you have any questions about this application or about the Farmland Conservation Easement Program please contact Jefferson County Zoning and Planning and additional information is located on our web site <http://www.co.jefferson.wi.us>, click on Zoning and Planning and then Farmland Conservation Easement Commission.

For more information call Michelle at the Zoning Department: 920-674-8638.

Legend

- ▲ Surveys
- Streams Etc.
- Mcd Boundaries
- ▭ Parcels



Map Printed on: June 18, 2013



DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.



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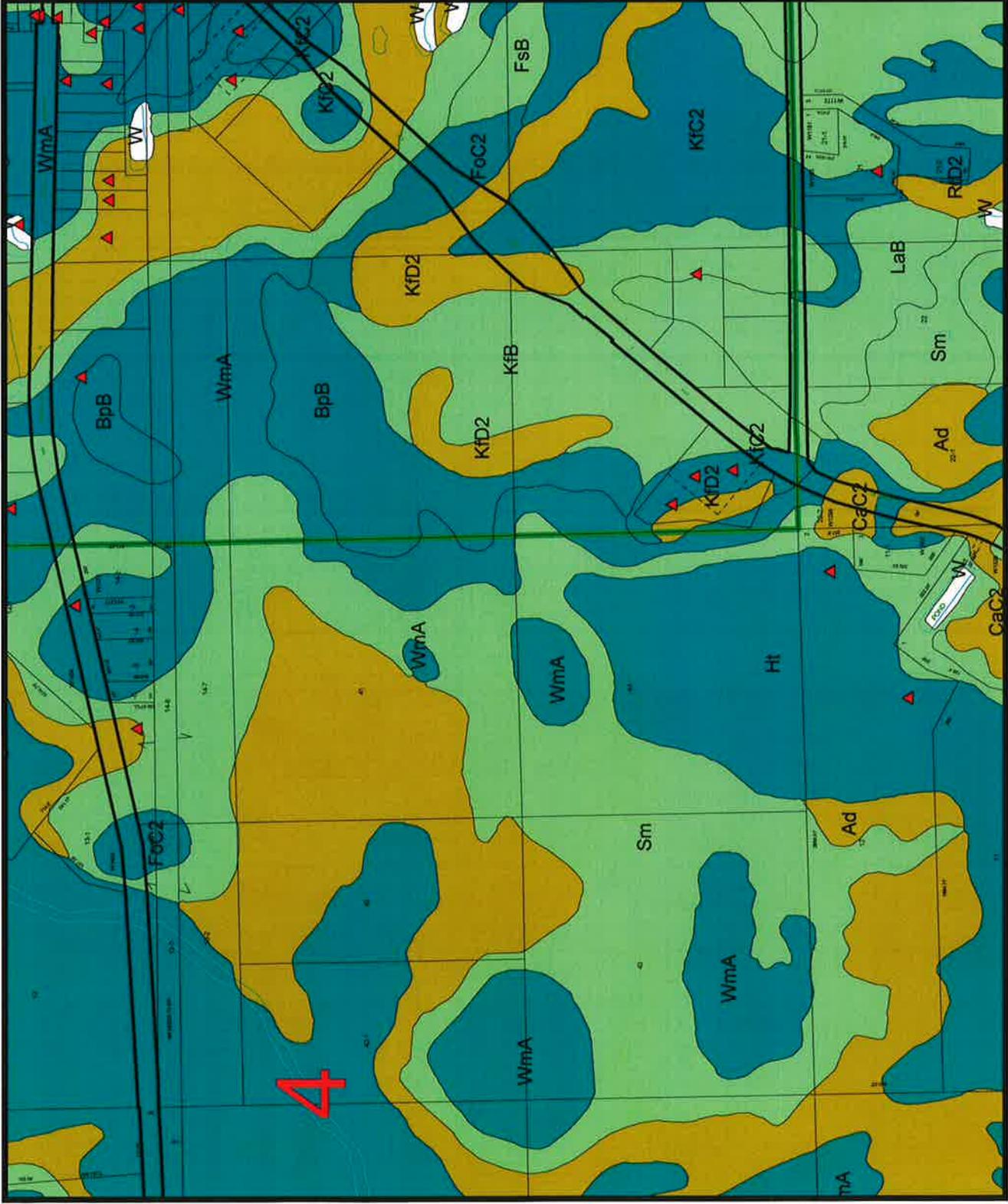
Map Printed on: June 18, 2013



Legend

- ▲ Surveys
- Streams Etc.
- ▨ Upland Woods
- Mcd Boundaries
- ▨ Steep Slopes
- ▨ Public Lands
- ▨ County Park Lands
- ▨ State Wildlife Areas
- ▨ State Forest/Parks
- ▭ Parcels
- ▨ Wetlands < 2a & Ponc
- ▨ Wetland < 2 Ac
- ▨ Excavated Pond
- ▨ Wetlands
- ▨ Island
- ▨ Wetland
- ▨ Floodplain Zones 200:
- ▨ ZONE A NO BSE 1%(100
- ▨ ZONE AE BSE 1% (100Y
- ▨ 0.2% FLD HAZ (500 YR)
- ▭ Firm Panels
- ▨ Flood Map Amendmei
- ★ PRE 6/2/2009
- ★ POST 6/2/2009

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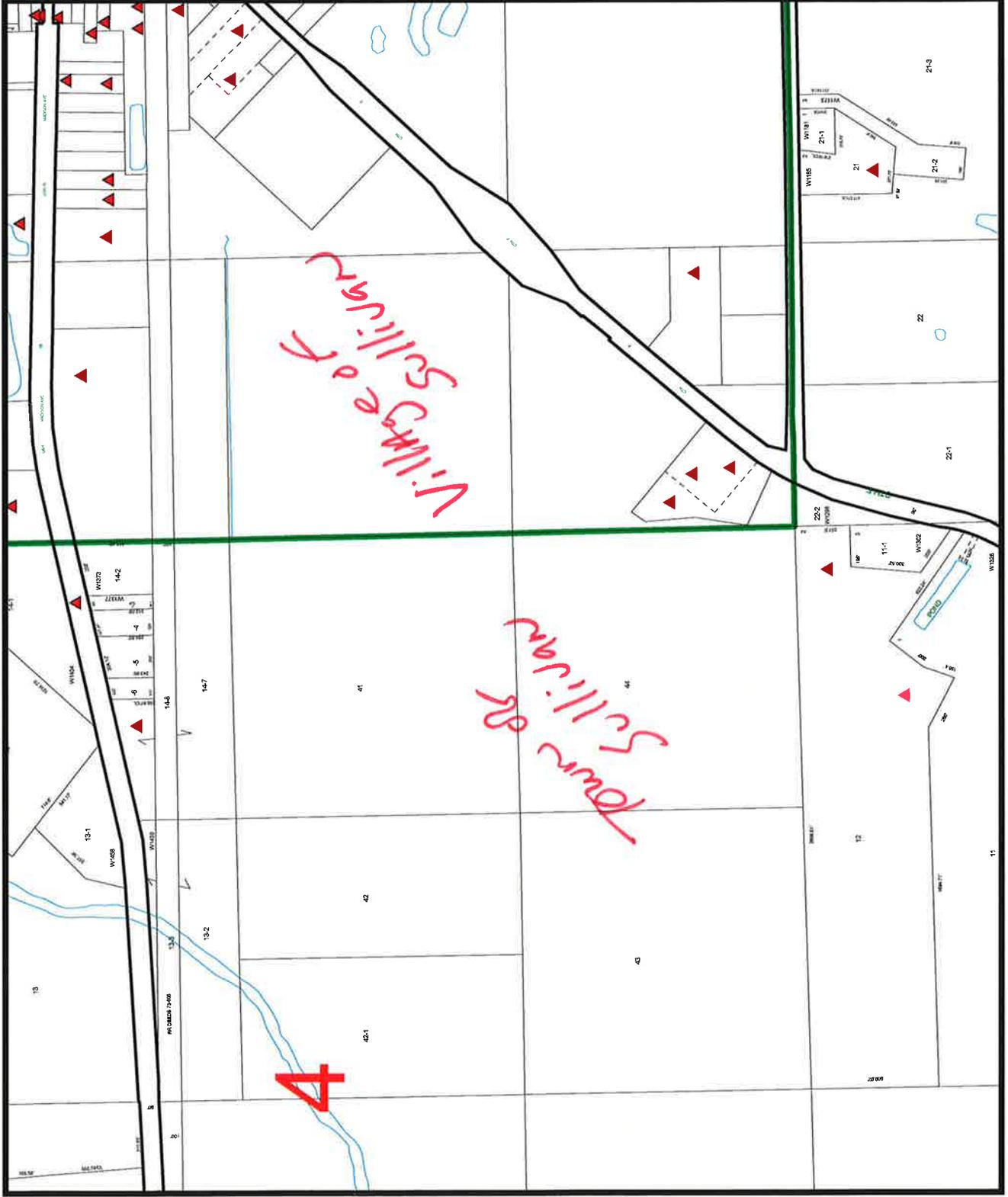


Legend

- ▲ Surveys
- Soil Lines
- Streams Etc.
- Mcd Boundaries
- Parcels
- Soils
- 0-UC
- 1-P
- 2-P
- 3-P
- 3-NP
- 4-NP
- 5-NP
- 6-NP
- 7-NP

Map Printed on: June 18, 2013

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Legend

- ▲ Surveys
- Streams Etc.
- Mcd Boundaries
- ▭ Parcels
- ▭ 15 Year Growth Areas
- ▭ Limited Service Area
- ▨ Hamlets
- ▭ Urban Ser. Area



Map Printed on: June 18, 2013

0 600 1200 1800 2400 Feet

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Michelle Staff

From: Margaret Burlingham [mburling@centurytel.net]
Sent: Thursday, June 13, 2013 10:25 AM
To: Mitchell Miller; Mikayla Kind; Maddie Schmidt; Carter Drake; Amy Gaworski; Mariah Hadler
Cc: Michelle Staff; John Molinaro
Subject: June 22 Farmer's Market
Attachments: Farmer's Market Checklist.doc

Hi Everyone,

The next farmland easement booth at the Fort Atkinson Farmer's Market is on June 22.

Set up is at 7:30 and the market runs from 8-12.

Mariah will be there for the first half and then John Molinaro will finish out the day.

Mitch will be doing the apple demonstration first and helping Mariah and then Amy will take over and help John.

Attached is a checklist of items to pick up from the Courthouse before 4:30 on next Friday.

Mariah and John are responsible for bringing the apples. Please bring your own chairs if you want to sit.

We did not hand out apple slices but if someone wants a whole apple that is fine. Please feed or use the sliced apples for something, bring a container from home for them.

Here are a couple links to the apple demonstration. Please memorize it before the market.

<http://www.youtube.com/watch?v=W9f-TCy7iuY>

<http://www.youtube.com/watch?v=XDCLo1uR25c> This one also talks about water resources

We handed out bags with coloring books and the PACE brochure to people with kids and then added a bumper sticker, popcorn and coupon for the fall event.

You will need to put stickers on the popcorn.

If I have time I might stop by and help Mariah and Mitch set up.

Thanks,
Margaret

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